**Application Form - Summer Internship 2021**

When completing the application form, please send it by email to [hr@moore-limassol.com.cy](mailto:hr@moore-limassol.com.cy?subject=Summer%20Internship%20Program%202021), along with the following documents: Apolytirion, University Transcript for Bachelor’s degree/Master’s degree (up to now), Language Certificate etc..

**Please note that only full completed Application Forms which accompanied with the required documents, would be accepted.**

*Personal Details*

|  |
| --- |
| Title: Click or tap here to enter text. |
| First name: Click or tap here to enter text. |
| Surname: Click or tap here to enter text. |
| Date of Birth: Click or tap to enter a date. |
| Nationality: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. |
| Home address:Click or tap here to enter text. |
| Email address: Click or tap here to enter text. |
| LinkedIn Profile: Click or tap here to enter text. |
| Language Skills:   1. English Fluent  Good  Basic 2. Greek Fluent  Good  Basic 3. Click or tap here to enter text. Fluent  Good  Basic 4. Click or tap here to enter text. Fluent  Good  Basic |
| Computer Skills: Click or tap here to enter text. |

|  |
| --- |
| Do you require a work permit to work in Cyprus? Yes  No |
| Employment date of availability: Click or tap here to enter text. |
| Please choose which Summer internship period you want to follow:  1st period: 7th June 2021-25th June 2021  2nd period: 28th June 2021-16th July 2021 |
| Department you applied for:  Accounting Department  Audit Department  Tax Department |
| Please give the name of any person related to you who is connected with Moore Limassol Limited. Click or tap here to enter text. |
| Have you applied to Moore Limassol Limited in the past, if yes, for which department? Click or tap here to enter text. |

*Education*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Secondary education -**  **High School** | **Main Subjects** | **From** | **To** | **Final Grade** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. |

Please fill out your educational background since your High School:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Higher Education -University/College/Postgraduate** | **Course Title** | **From** | **To** | **Final/Expected grade** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | 1st year: Click or tap here to enter text. |
| 2nd year:Click or tap here to enter text. |
| 3rd year:Click or tap here to enter text. |
| 4th year:Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | 1st year:Click or tap here to enter text. |
| 2nd year:Click or tap here to enter text. |
| 3rd year:Click or tap here to enter text. |

*Additional Examinations*

IELTS, IGCSE, A’ Level(s), LCCI etc.

|  |  |
| --- | --- |
| **Subject** | **Grade** |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

*Academic achievements, prizes or awards*

|  |  |
| --- | --- |
| **Achievements-Prizes-Awards** | **Date** |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |

*Employment History*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company Name** | **From** | **To** | **Position** | **Main Responsibilities** |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |

*General Questions*

Why do you want to work at Moore Limassol Limited during the summer period?

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| --- |
| Click or tap here to enter text. |

How can you contribute to Moore Limassol Limited?

|  |
| --- |
| Click or tap here to enter text. |

What do you expect from Moore Limassol Limited during your summer internship?

|  |
| --- |
| Click or tap here to enter text. |

What would motivate you in your work?

|  |
| --- |
| Click or tap here to enter text. |

Describe your Academic background and professional skills in 250 words:

|  |
| --- |
| Click or tap here to enter text. |

*References:*

In this part, you must give details of two referees.

Please give the contact details of your academic lecturer/instructor and one other referee. In case you had a considerable related work experience, you can give the details of an employer, otherwise you can choose a responsible person who is not related to you.

These individuals must know you very well at least one year, so as to be able to provide us with a reference if required.

|  |  |
| --- | --- |
| **Academic reference:** | **Second Reference:** |
| Title: Click or tap here to enter text. | Title: Click or tap here to enter text. |
| Full Name: Click or tap here to enter text. | Full Name: Click or tap here to enter text. |
| Address: Click or tap here to enter text. | Address: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. | Telephone: Click or tap here to enter text. |
| Email address: Click or tap here to enter text. | Email address: Click or tap here to enter text. |

Do you have any information that you would like to mention in your application?

|  |
| --- |
| Click or tap here to enter text. |

I hereby confirm that the information provided on this application form is true

Sign: ……………………………………………………………………………… Date: Click or tap to enter a date.

**All Applications will be treated in the strictest confidence**