**Application Form - Summer Internship 2020**

When completing the application form, please send it by email to [hr@moore-limassol.com.cy](mailto:hr@moore-limassol.com.cy), along with the following documents: Apolytirion, University Transcript for Bachelor’s degree/Master’s degree (up to now), Language Certificate etc..

**Please note that only full completed Application Forms which accompanied with the required documents, would be accepted.**

*Personal Details*

|  |
| --- |
| Title: Click or tap here to enter text. |
| First name: Click or tap here to enter text. |
| Surname: Click or tap here to enter text. |
| Date of Birth: Click or tap to enter a date. |
| Nationality: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. |
| Home address:Click or tap here to enter text. |
| Email address: Click or tap here to enter text. |
| LinkedIn Profile: Click or tap here to enter text. |
| Language Skills:   1. English Fluent  Good  Basic 2. Greek Fluent  Good  Basic 3. Fluent  Good  Basic 4. Fluent  Good  Basic |
| Computer Skills: Click or tap here to enter text. |

|  |
| --- |
| Do you require a work permit to work in Cyprus? Yes  No |
| Employment date of availability: Click or tap here to enter text. |
| Please choose which Summer internship period you want to follow:  1st period: 1st June 2020 - 19th June 2020  2nd period: 22nd June 2020 - 10th July 2020 |
| Department you applied for:  Accounting Department  Audit Department  Tax Department |
| Please give the name of any person related to you who is connected with Moore Limassol Limited. Click or tap here to enter text. |
| Have you applied to Moore Limassol Limited in the past, if yes, for which department? Click or tap here to enter text. |

*Education*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Secondary education -**  **High School** | **Main Subjects** | **From** | **To** | **Final Grade** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. |

Please fill out your educational background since your High School:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Higher Education -University/College/Postgraduate** | **Course Title** | **From** | **To** | **Final/Expected grade** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | 1st year: Click or tap here to enter text. |
| 2nd year:Click or tap here to enter text. |
| 3rd year:Click or tap here to enter text. |
| 4th year:Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | 1st year:Click or tap here to enter text. |
| 2nd year:Click or tap here to enter text. |
| 3rd year:Click or tap here to enter text. |

*Additional Examinations*

IELTS, IGCSE, A’ Level(s), LCCI etc.

|  |  |
| --- | --- |
| **Subject** | **Grade** |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

*Academic achievements, prizes or awards*

|  |  |
| --- | --- |
| **Achievements-Prizes-Awards** | **Date** |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap to enter a date. |

*Employment History*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company Name** | **From** | **To** | **Position** | **Main Responsibilities** |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |

*General Questions*

Why do you want to work at Moore Limassol Limited during the summer period?

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| --- |
| Click or tap here to enter text. |

How can you contribute to Moore Limassol Limited?

|  |
| --- |
| Click or tap here to enter text. |

What do you expect from Moore Limassol Limited during your summer internship?

|  |
| --- |
| Click or tap here to enter text. |

What would motivate you in your work?

|  |
| --- |
| Click or tap here to enter text. |

Describe your Academic background and professional skills in 250 words:

|  |
| --- |
| Click or tap here to enter text. |

*References:*

In this part, you must give details of two referees.

Please give the contact details of your academic lecturer/instructor and one other referee. In case you had a considerable related work experience, you can give the details of an employer, otherwise you can choose a responsible person who is not related to you.

These individuals must know you very well at least one year, so as to be able to provide us with a reference if required.

|  |  |
| --- | --- |
| **Academic reference:** | **Second Reference:** |
| Title: Click or tap here to enter text. | Title: Click or tap here to enter text. |
| Full Name: Click or tap here to enter text. | Full Name: Click or tap here to enter text. |
| Address: Click or tap here to enter text. | Address: Click or tap here to enter text. |
| Telephone: Click or tap here to enter text. | Telephone: Click or tap here to enter text. |
| Email address: Click or tap here to enter text. | Email address: Click or tap here to enter text. |

Do you have any information that you would like to mention in your application?

|  |
| --- |
| Click or tap here to enter text. |

I hereby confirm that the information provided on this application form is true

Sign: ……………………………………………………………………………… Date: Click or tap to enter a date.

**All Applications will be treated in the strictest confidence**